e4Clicks Hybrid Training Course

Join the 4Clicks team to begin employing the most powerful implementation of RSMeans data and cost estimating technology available.

e4Clicks Estimating Training
e4Clicks Advanced
e4Clicks Introduction
e4Clicks Getting Started
4Clicks Introduction to RSMeans Estimating

Owners, Contractors, and AEs:

We are introducing a new hybrid training class! We have trained thousands of folks, and we know not everyone can spend two days in our Introductory class and then another two days in our Advanced. So we are taking the best out of each class and combining them. This class is all about cranking out estimates in e4Clicks!

This class is uniquely designed. Brand new users can go from zero to hero. Experienced users can master the graduate level tools.

We are picking up the training pace and grabbing the coolest estimating tools from our 2-Day Introductory and 2-Day Advanced class and presenting them in our new 2-Day Hybrid class.

From the Introductory Class:
- Projects, Estimates, Line Items, Guide
- RSMeans and Custom Line Items
- Estimate Reports and Importing/Exporting
- Copy, Paste, Clone, and Project Explorer

From the Advanced Class:
- Batch Modify
- Repricing Estimates
- Select Modifiers
- Pricing Guide Tools

Come prepared to learn these tools (and more) as we reinforce them with our hands-on class exercises.

The cost of attending our 2-day course is $895.00 per attendee. Please remember you must have a computer to attend. Registrants without a laptop can rent one for $150.00 each. (GSA pricing is also available.)

Classes can fill up quickly. Visit our website to register today!

Register For Training

Thank you, and please let me know if you need any additional information on the class.

Bruce Sarty
Director of Training
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But don't take our word for it …

"My overall experience was beyond exceptional. Both instructors were very detail oriented and knew the product very well. My favorite part of the class was the real life scenarios and actual implementation of the product in today's market."
- Contractor

"Overall, the course was great. The product performed perfectly and Bruce's knowledge of said product was stellar. He answered every question that was asked, and he knew what he was doing with the software."
- A/E

"The class was very helpful to me even though I knew how to use e4Clicks. I learned new uses of tools, new methods and was refreshed on how to be efficient with e4Clicks. It was awesome!"
- USAF, Project Manager

"The course content was excellent as an introduction to the software. Bruce did a great job keeping the class' attention, relating the work we do with the software's capabilities and functionality. It was a great class that I believe every attendee found of value."
- Brett Haddon-Cook, Project Time & Cost

"The class was hot diggity – Instructor was lively and great class interaction. Thank you. Very useful tool…"
- USAF, Program Manager

4Clicks Hybrid Class Schedule

Day 1: Basics of e4Clicks and Estimating

Start Time	End Time	Topic	Outline
8:00 AM	8:15 AM	Conference Introduction	Welcome, Introductions, Schedule, Objectives, Website, Sign up for Newsletter, Spotlights, Survey
8:15 AM	9:00 AM	Quick Start	Creating a Project, Creating an Estimate, Opening a Guide, Searching an RSMeans Guide, Entering Line Items, Printing Estimate
9:10 AM	10:00 AM	**Class Exercise #2** – Project (Page B-5)	New Project, Search the Guide, Add Line Items, Print Estimate
10:10 AM	10:40 AM	Project and Estimate Highlights	Project Window, Menu Options, Update Project Window and Tabs, Estimates Tab, Menu Options, Updating Estimate Window and Tabs
10:40 AM	11:00 AM	**Class Exercise #4** – Project (Page B-7)	New Project, Search the Guide, Add Line Items, Print Estimate
11:10 AM	11:20 AM	Class Exercise – Solution	Class Exercise – Solution
11:20 AM	12:00 PM	Line Item and Pricing Guide Highlights	Line Items Tab, Menu Options, Update Line Item Details Window, Custom Line Items, Quick-Select Guide, RSMeans Guides, Menu Options, Search Utilities
12:00 PM	1:00 PM	Lunch	
1:00 AM	1:50 AM	Printing Estimates Reports / Import/Export	Selecting Estimates, Reports Menu Options, Different Reports, Options, Output, Legends and Details, Customized Reports, Import, Export, Print and Export
2:00 PM	2:40 PM	**Class Exercise #5** – Project (Page B-8)	New Project, Search the Guide, Add Line Items, Custom Line Item, Print Estimate, Export Estimate
2:40 PM	2:50 PM	Class Exercise – Solution	Class Exercise – Solution
3:00 PM	3:30 PM	Clipboard	Estimate Clipboard, Copy Estimate, Line Item Clipboard, Copy Line Item
3:30 PM	3:50 PM	**Class Exercise #7** – Estimate Efficiency (Page B-11)	Copy/Paste Estimates, Apply Takeoff
3:50 PM	4:00 PM	Class Exercise – Solution	Class Exercise – Solution

Day 2: Advanced Estimating Tools

Start Time	End Time	Topic	Outline
8:00 AM	8:50 AM	Advanced Tools – Projects and Estimates	Project Tools: Process Tagged Items, Batch Modify; Estimate Tools: Process Tagged Items, Batch Modify, Batch Modify Line Items Introduction
9:00 AM	9:20 AM	**Class Exercise #8** – Batch Modify Projects and Estimates (Page B-12)	Change Project Activity Status, Change Estimate Estimator and Status
9:20 AM	9:30 AM	Class Exercise – Solution	Class Exercise – Solution
9:40 AM	10:30 AM	Advanced Tools – Line Items	Line Item Tools: Process Tagged Items, Batch Modify, Reselect Guide, Select Modifiers
10:40 AM	11:10 AM	**Class Exercise #9** – Select Modifiers (Page B-13)	Select Modifiers – What comes first: the estimate or the modifiers?
11:10 AM	11:20 AM	Class Exercise – Solution	Class Exercise – Solution
11:20 AM	12:00 PM	Pricing Guides	Increasing Speed and Accuracy, Alternates Guide, Helpful Options
12:00 PM	1:00 PM	Lunch	
1:00 PM	1:40 PM	**Class Exercise #10** – RSMeans Tools (Page B-14)	Remove and Replace, Create Alternate
1:40 PM	1:50 PM	Class Exercise – Solution	Class Exercise – Solution
2:00 PM	2:30 PM	Updating Pricing Guide Years	Update Estimate Pricing Year, Updating Project Totalling Schema, Updating Estimate Totalling Schemas
2:30 PM	2:50 PM	**Class Exercise #11** – Update Pricing Guide Year (Page B-15)	Update Pricing Guide Year, Apply New Totalling Schemas
2:50 PM	3:00 PM	Class Exercise – Solution	Class Exercise – Solution
3:10 PM	3:40 PM	**eTakeoff** – Basics and Integration with e4Clicks	eTakeoff, Quantity Field, Batch Modify, Return with Quantity, Load Most Recent eTakeoff Quantity, Clear Values
3:40 PM	4:00 PM	**Q&A and Review**	Q&A, Review, What's New, Preview of Cool Tools, Good-byes